

Allotment Start, Stop or Change Information

Henderson Hall - 29 Carpenter Road-Arlington, VA 22212

Phone: 800-628-6011 – Fax: 703-945-1441- E-mail: customerservice@navymutual.org-Website: www.navymutual.org

For security reasons, changes to allotments must be made by the service member. Navy Mutual is unable to start an allotment on a service members' behalf.

Options for Communicating Allotment Changes:

1. **By Phone:** Call the appropriate number and tell the agent the changes to make to your Navy Mutual allotment.
2. **By Fax:** Put your request in writing, making sure to sign and to include your Social Security Number for identification, then fax it to the appropriate contact office.
3. **By Mail:** Put your request in writing, sign it and include your Social Security Number for identification, and mail to the appropriate contact office.

Information You Will Need:

- Personal identifying information; such as name, social security number, email or street address.
- Effective date you wish the allotment to start, stop or change.
- The amount of the allotment.
- The correct allotment code based on your branch of service and current service status.

Allotment Codes:

- All **RETIRED** Service Members from branches of: Navy and Marine: 441
- Navy - **ACTIVE DUTY:** N050356
- Marine - **ACTIVE DUTY:** 0027
- Coast Guard and NOAA- **ACTIVE AND RETIRED-**007(M)-0168-0617
- Public Health Service (USPHS) – no allotment code required.

Contact Information:

ACTIVE-Navy/Marines

Defense Finance and Accounting Service (DFAS)
1240 East 9th Street
Cleveland, OH 44199
Customer Care Center- 800-390-2347
Customer Call Center - 888-332-7411
FAX - 216-367-3618
Active Marine Requests: ccl-mc-allotments@dfas.mil
Active Marine - email: gail.dirck@dfas.mil
Active Navy - email: karen.dowell@dfas.mil

RETIRED-Navy/Marines

Defense Finance and Accounting Service (DFAS)
US Military Retirement Pay
PO Box 7130
London, KY 40742-7130
Customer Care Center - 800-321-1080
Customer Call Center - 216-522-5648
FAX - 800-469-6559
Retired Navy- email: anna.maria.zalany@dfas.mil
Retired Marine - email: jeffrey.meier@dfas.mil

Coast Guard and NOAA

Commanding Officer/RAF USCG Pay and Personnel Center
444 SE Quincy Street
Topeka, KS 66681-3591
Customer Pay Center-Active-785-339-3495
FAX - 785-339-3754
Customer Pay Center-Retired-785-339-3421
FAX - 785-339-3770
Website: <http://www.uscg.mil/ppc/ps/>
Active-email: lonyse.a.lewis@uscg.mil
Retired-email: paula.c.leach@uscg.mil

USPHS-Public Health Service

Compensation Branch - Payroll Department
Customer Care Center-301-594-3362
FAX - 301-443-0064
email: dave.moats@psc.hhs.gov

If you have any questions or need additional information please contact Customer Service at 1-800-628-6011 or email customerservice@navymutual.org.