



Navy Mutual Aid Association offers a number of payment options to allow you to schedule your premium payments utilizing the most convenient method for you.

Credit Card

This option can be set up through your Navy Mutual Customer Portal, found at members.navy mutual.org. Payments can be scheduled up to 30 days in advance. Note that at this time we can only accept Visa and Mastercard payments.

Pre-Authorized Checking (PAC)

Also termed *QuickPay* or *Electronic Funds Transfer*, PAC will allow Navy Mutual to make electronic withdrawals of your recurring premium payments from the bank account of your choice.

Details on how this option works and an authorization form to enroll may be found at navymutual.org by clicking on *Help* and selecting *Find a Form, Document, or Report*. You will find the *QuickPay Electronic Deduction Form* under *Policy Services*.

Military Allotment Deduction

Premiums for a policy can be deducted as an allotment from your military pay. Please contact Defense Finance and Accounting Service (DFAS) or your pay center to initiate the deduction. Navy Mutual is unable to start an allotment on your behalf.

Quarterly, Semi-Annual, or Annual Direct Billing

If any of these payment modes are selected, billing notices for required payments will be mailed to you based on the frequency chosen. Please email us at customerservice@navymutual.org to change your payment mode. Please include the policy number in all correspondence.

Online Bill Pay

This option can be set up through your bank web portal. Simply use your policy number as the account number. The payee information can be set up using *Navy Mutual Aid Association* as the payee name, and filling in Navy Mutual's applicable contact information as follows:

Payee name: Navy Mutual Aid Association
Mailing address: Henderson Hall
29 Carpenter Road
Arlington, VA 22204
Phone number: 800-628-6011

If you have any questions, please contact us at **800-628-6011** to speak with a customer service representative, or email us at customerservice@navymutual.org.