



Allotment Start, Stop, or Change Information

For security reasons, changes to allotments must be made by the servicemember. Navy Mutual is unable to start an allotment on a servicemembers' behalf.

Options for Communicating Allotment Changes

1. By Phone: Call the appropriate number and tell the agent the changes to make to your Navy Mutual allotment.
2. By Fax: Put your request in writing, sign it and include your Social Security number for identification, and fax it to the appropriate contact office.
3. By Mail: Put your request in writing, sign it and include your Social Security number for identification, and mail it to the appropriate contact office.

Information You Will Need

- Personal information, including your name, Social Security number, email, and street address.
- Effective date you wish the allotment to start, stop, or change.
- The amount of the allotment.
- The correct allotment code based on your branch of service and current service status.

Allotment Codes

- All **RETIRED** Navy and Marine servicemembers: 441
- Navy – **ACTIVE DUTY**: N050356
- Marine – **ACTIVE DUTY**: 0027
- Coast Guard and NOAA – **ACTIVE AND RETIRED**: 007(M)-0168-0617
- Public Health Service (USPHS): no allotment code required

Contact Information

ACTIVE – Navy/Marines

Defense Finance and Accounting Service (DFAS)
1240 East 9th Street, Cleveland, OH 44199
Customer Care Center: 800-390-2347
Customer Call Center: 888-332-7411
Fax: 216-367-3618
Active Marine Requests: ccl-mc-allotments@dfas.mil

RETIRED – Navy/Marines

Defense Finance and Accounting Service (DFAS)
US Military Retirement Pay
PO Box 7130 London, KY 40742-7130
Customer Care Center: 800-321-1080
Customer Call Center: 216-522-5648
Fax: 800-469-6559

Coast Guard and NOAA

Commanding Officer/RAF USCG Pay and Personnel Center
444 SE Quincy Street, Topeka, KS 66681-3591
Active – Customer Pay Center: 785-339-3495
Active – Fax: 785-339-3754
Retired – Customer Pay Center: 785-339-3421
Retired – Fax: 785-339-3770
Website: <http://www.uscg.mil/ppc/ps/>

USPHS – Public Health Service

Compensation Branch – Payroll Department
Customer Care Center: 301-594-3362
Fax: 301-443-0064

If you have any questions or need additional information please contact Customer Service at **1-800-628-6011** or email customerservice@navymutual.org.